



**Town of Basin Master Plan Committee
First Meeting with Master Plan Consultant
Thursday, July 14, 2011**

ITEMS FOR DISCUSSION:

1. Review contact information, email, and project website. (This is to find out the best ways to get information and announcements to the committee members.)
2. Recommended committee rules. (These rules are modeled after similar rules that the Big Horn County Land Use Plan committee used. Rules like these are recommended to help make the process efficient and effective. The Master Plan Committee should decide if it wants to use these rules. The rules are optional.)
3. Project schedule. (This is provisional schedule of monthly steps in the Master Plan process to help you know what to expect. It is subject to change but any changes will be discussed with the committee first.)
4. Town Officials Survey. (Review and discuss summary of the responses received to the survey sent out to Town Council, Planning Commission, and Master Plan Committee.)
5. Sample community planning surveys. (We need to start putting together a survey for Basin, using the sample questionnaires for ideas. Using ideas from the Master Plan Committee, we will prepare a draft survey questionnaire for review at the next meeting.)
6. Future meeting dates. (Having a regular meeting date would be very helpful. Does the Master Plan Committee want to continue with the 2nd Thursday of each month or on a different date?)